

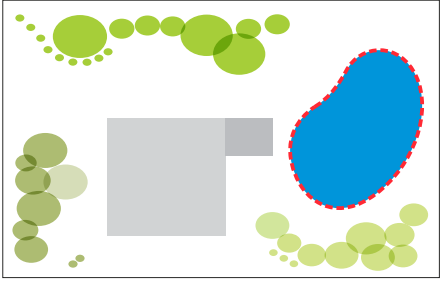
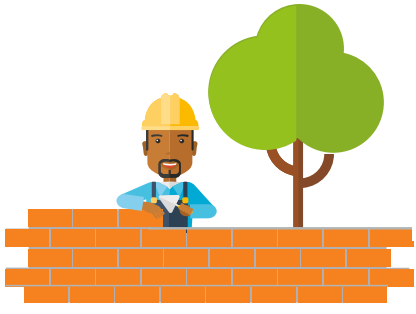
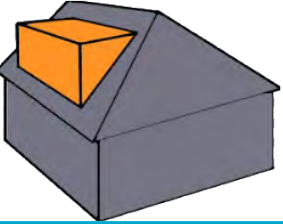
Plan and Build it Right

Do I need a Plan?



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

Making progress possible. Together.

Type/Description of work	Approval Required	Comments	SACAP registration required	
Swimming Pool	Yes		No	
Wendy House	Yes		No	
Garden Tool Shed	Yes	If larger than 3m ²	No	
Building or altering boundary walls/ garden walls	Yes		No	
Braai without a chimney	No		No	
Braai room	Yes		Yes	
Change use of an existing building	Yes	Even where you will not be doing any physical/ work/ construction	Yes	
Enclosing porches/ balconies/stoops or conservatories	Yes		Yes	
Extending your house	Yes		Yes	
Garage/servant's quarters	Yes		Yes	
Converting your loft	Yes		Yes	
Internally altering your house or shop/office	Yes		No	
Installing/automating vehicular gate	No	Unless the gate will be partly on the pavement/Council land	No	
Installing replacement windows to your house or shop/office	No	As long as : - the existing frames are not load bearing; - window openings are not enlarged; and - openings required for escape are not removed	No	
New shop front	Yes		No	
Minor repairs to your house/shop	No	Including replacing roofing sheets/ tiles with substitutes of a similar type, repointing brickwork, or replacing floorboards	No	

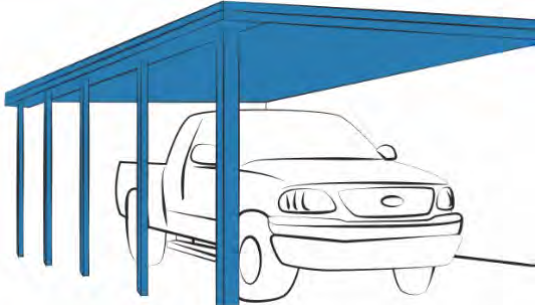
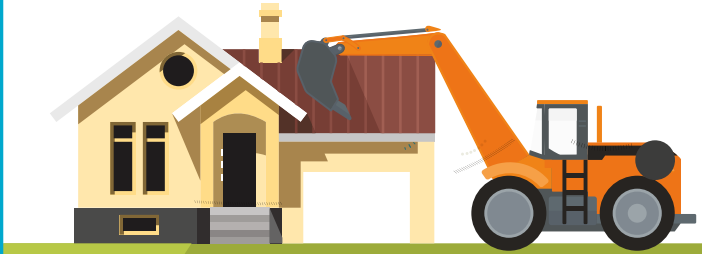
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Major repairs to your house/shop	Yes	Including removing or rebuilding a substantial part of a wall, underpinning a building, or reroofing with a different of material such as thatching, heavier tiles, etc.	Yes	
Converting your house into flats	Yes	Even where you do not foresee any construction work	No	
Converting part of your shop/office/ into a flat/residential accommodation	Yes		No	
Installing fittings/appliances in your house or shop/ office	No Yes	Installing/altering the position of a bath/toilet, unless work involves new or extended plumbing work Installing/altering the position of an appliance used to heat gas, solid fuel or oil	No	
Carport	Yes		No	
Entirely (or partially) demolishing a building	Yes		No	
Putting up hoardings at large construction sites	Yes		No	
Putting up advertisement sign structures, such as billboards	Yes		No	

